

# Walpole Scholarship Foundation Application



## Checklist - High School Student

Be sure to read all instructions carefully and have required information available before you begin the online application.

**DEADLINE FOR RECEIPT OF APPLICATIONS: Tuesday, February 1, 2022, 12:00 p.m.**

### Walpole Scholarship Foundation (WSF) High School online application and essay

- Filled out by applicant with all questions answered.

#### Information uploaded by you to WSF online application:

*Our system allows for a single document to be uploaded for each category below. It is best to upload pdfs (instead of images). You can create a single pdf from multiple pages or images (the internet has helpful suggestions on how to create free pdfs and pdfs from multiple pages or images). Double check that your documents have uploaded correctly and are readable.*

### Official SAT or ACT Score Report

- SAT or ACT score report from the appropriate website (we will use your highest section scores across all dates). This report must include your full name. Note: If you have not taken either the SAT or ACT, please upload a Word document stating the reason.

### 2022-2023 FAFSA Student Aid Report (SAR) - specified sections

We recommend you file your FAFSA by January 10, 2022 to allow the Department of Education processing time to generate your SAR by WSF's deadline (2/1/22).

The 2022-2023 FAFSA is accessible October 2021. For the 2022-2023 school year, you will need financial information from 2021 (estimated if not yet known). A copy of your completed 2020 taxes would be helpful as a reference.

- We must have information from your official SAR report (not an email confirmation that you have filed your report nor information from a preliminary report).
- We need the pages of your SAR showing your full name, address, last four digits of your social security number, and EFC. (This is usually on the first pages of your SAR – sometimes 1 page or sometimes 2 pages are needed to get the required information depending on your system.)  
You may blacken out any other information.
- See further instructions for filling out FAFSA on the WSF website.

#### Information you request your School/Guidance Department to upload to WSF online application:

*The request is generated from within the WSF online application. We recommend you allow two weeks for processing. We will consider your application for review if you have filled in the proper information for transcript and recommendation requests and pressed submit at the end of the application regardless of whether guidance has uploaded the following by the deadline.*

### Official, Certified High School Transcript from current school

- You will provide the name and email address of the Guidance staff member of your current school who will upload your transcript into the online application.

### 5<sup>th</sup> Year High School Students: Official, certified copy of all other High School Transcripts

- Only students in their 5th year or PG year of high school need to do this
- Your school(s) should email the transcript(s) to Denise Lynch at [dlynch@walpolescholarshipfoundation.org](mailto:dlynch@walpolescholarshipfoundation.org).

### **Letter of Reference from Guidance Counselor or Teacher**

- You will provide the name and email address of the school staff member who will upload your current reference into the online application.
- Walpole High School Students: School Counseling will upload your School Counselor recommendation for you – do not ask for a teacher or other recommendation.

Please Note: Use a laptop to complete your application. If you use a tablet or phone, you will lose certain functionality contained in the application and will not be able to complete it.

**\*\*\* Early Review Opportunity\*\*\*** Submit your completed application by January 15, 2022 and we will review it early. After our review, we will either confirm that the application is complete and will be accepted or let you know what is lacking. After you make the changes that we noted (refer to this checklist to guide you), you need to resubmit your application before the deadline (Tuesday, 2/1/22 at noon). Make your changes carefully as we will not review it again until after the deadline.

Local semi-finalists will be interviewed in April 2022. **Notification will be sent to the e-mail address that you provide in the application. Check this email regularly in April to confirm your interview.**

***All financial information will be confidential.***

*Strict confidentiality will be observed in dealing with all financial information. The only financial information made available to the entire Scholarship Selection Committee will be the amount of “expected family contribution (EFC).”*